



J P Institute of Pharmacy & Research

Recognized from : All India Council of Technical Education & Pharmacy Council of India, New Delhi
Affiliated to PTE Lucknow

Ref. No. JP/PA/2023/Appointment/003

Date 10/06/2023

Appointment Letter

To,
Ms. Nikita Dori
Vill/Pan-Jajpur Ghatawara
Krupur Nugar

Subject: Appointment Letter.

With Reference to your application and discussion with management committee, the management committee of the institute is pleased to appoint you as "Asst. Professor" with effect from 01 June 2023 in the pay scale as per AICTE/UPES norms, only on the following terms and conditions:

1. You are required to submit the certificate in support of your education, professional qualification, experience, Date of Birth, declaration, medical fitness for verification, together with one set of copies thereof and two passport size photograph furnished at the time of reporting.
2. You will be governed by the rules & regulation including conduct, discipline & administrative orders, and any such rules and or / order of the institute that may come into force here to time.
3. You are required to devote full time to assigned duties and shall not conduct directly or indirectly any other trade or business whatsoever which is likely to clash with the due & efficient discharge of the institute duties.
4. As per the Income Tax Rules, it is mandatory for all the employees to furnish PERMANENT ACCOUNT NUMBER (PAN) of their employees while filing quarterly TDS return with the Income Tax Department. Hence you are requested to provide your PAN to enable us to process your salary.
5. In case any change in your address, during the course of your tenure with the organization, it shall be your duty to inform the management within a week from the date of such change.
6. We look forward to a fruitful association with you and expect full dedication and commitment from you.
7. In case the above terms & conditions have been understood and acceptable to you, kindly sign the duplicate copy of this letter as token of your acceptance and return the same to each recipient.

With best wishes
For J P Institute of Pharmacy & Research, Unnao


Principal

Contact : Advt. Management, Unnao 209111
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