

**ISHRAWATI DEVI INSTITUTE OF PHARMACY COLLAGE
ORWARA BASTI**

APPOINTMENT LETTER


To, **AZAZ AHMAD...**
NEW DELHI.....

Subject: Appointment Letter for the Post of Principal/HOD in Ishrawati Devi Institute Of Pharmacy College Of Orwara Basti (U.P.)

Dear Sir,

With reference to your Bio-Particulars and application, we are pleased to inform you that on the basis of testimonials, we are pleased to Offer you as **Principal/HOD in Ishrawati Devi Institute Of Pharmacy College Of Orwara Basti (U.P.)** on regular basis. The appointment is subject to the conditions given below:-

21. You will be entitled for the salary with the basic of **Rs. 47700+10000+HRA+DA,**
Gross Rs 62700.00/- monthly.
 22. TDS, any other statutory tax, if applicable will be deducted at source. You are advised to keep the account officer informed of your savings and investments for the purpose of calculation of TDS.
 23. The appointee may be permitted to resign with one month prior notice or by paying one month's basic salary.
 24. The appointee shall be full time employee of this institute and such shall not engage his / her in any private tuition nor shall involve in any private business, trade or profession. You will have to work exclusively for our college and you will not take up any assignment even on part-time basis. You will be diligently and faithfully work for our college/hospital.
 25. You will be allowed weekly off and other holidays, as may be prescribed by the institute.
 26. You will be abiding by the rules/order/regulations of the institute/State government.
 27. You will be maintaining college timings and other rules, which are in force, as on today & which will be applicable from time to time in future.
 28. Increment / salary revision or any addition will be made at the time of annual review in the discretion of management on the basis of performance of the duty.
 29. The management reserves the right to terminate your services in the event of not working against the interest of institution.
 30. Relieving certificate from the institution where candidate has been working on ground of superannuation, whichever is applicable.
- If the above-mentioned terms & conditions are acceptable to you. Then send acceptance letter to us.


Manager
Ishrawati Devi Institute of Pharmacy College
Orwara-Basti

Manager

Manager
Ishrawati Devi Institute of Pharmacy College
Orwara-Basti