

SHRUTI PATEL COLLEGE OF PHARMACY

ILL. KUMHARAPUR POST AMBHANDOLPUR DISTT - RAIBARELY U.P.
MUMBAI - 400002

EMAIL: shrutipatelcollege1002@gmail.com

No. 2023/10/01/2023-23

Date: 1-08-2023

To: SHRUTI PATEL
Jyoti Dohare
Raibarely U.P.

OFFER LETTER

After interview of your application and subsequent interview held on 15/01/2023, the management committee is pleased to appoint you on the post of Asst. Prof. in the Shrut Patel College of Pharmacy on the following terms and conditions:

1. The nature of your appointment is regular basis.
2. The appointment can be terminated on one-month notice from either side, in practice in lieu of one month.
3. As a full time employee, will not engage yourself in any other employment outside the institute and you are required to abide by the rules and regulation of the institutions in letter and spirit as applicable and issued time to time other terms and condition including service rules will be provided to you separately.
4. You shall not transferable to anywhere in the interest of the institute.
5. In case of you being found guilty of misconduct or violation of any the conditions of appointment including the code of conduct and discipline of the institute, your service can be terminated without any notice or compensation in the lieu of that what so ever.
6. In addition to your regular duties you may be assigned any other duty in the interest of College on will use your best admission of the student for this Institute.
7. During the period of engagement the types of leave may be sanctioned as per.
8. Casual leave- one day in each completed month of service during first year of service 12 days in a year in subsequent year.
9. Served leave/P.L, one day the P.L will be accrued and credited in your current at the rate of one day in completion of each 11. Day working. The first accrual will be made after 11 month of continuous service.
10. Sick leave 8 days in a year however during first year of service it is payable on pro rata basis for the first year payable in full pay. At source of deduction of Income Tax will be made on salary with 10% income tax deduction.
11. You will be provided a furnished accommodation if and when available in the campus. During the period you will be paid the monthly salary as per norms of STE/PCIUP Government /BSP/State Govt.
12. This offer/engagement letter is purely tentative subject to approval of state Govt. and concerned approval bodies with a probation period of one year requested in an your letter dated 15/01/2023 and subsequent the joining letter at the time of joining.

Dr. S. K. Mishra, Head of Institution, Shrut Patel College of Pharmacy Raibarely U.P.
1. Raibarely U.P.
Raibarely U.P.

S. K. Mishra
Head of Institution
Raibarely U.P.