



Rajnarayan Educational Society

RAJNARAYAN PHARMACY COLLEGE

Bhaluwahi, Badlapur, Jaunpur -222125

Mobile No.7021195608, Email ID: rnpc.jaunpur@gmail.com

Ref - R.N.P.C./2022/003

Date: 12.12.2022

APPOINTMENT LETTER

To:

Mrs. Anupam Upadhyay
Vill- Inamipur, Post- Tiyara
Badlapur Jaunpur (U.P.)-222125

SUBJECT: Appointment as a Assistant Professor in the 'Rajnarayan pharmacy College Bhaluwahi, Badlapur, Jaunpur.

Dear Sir/ Madam,

With reference to your application for the post of Assistant Professor in the above mentioned institute and subsequent personal interview, we are pleased to appoint you as a Assistant Professor with following terms and conditions:-

- You shall be paid a salary of 33500/- per month.
- You are required to join the institute at the earliest but not later than two week from the date of issue of this appointment letter.
- The nature of your appointment is regular basis.
- This appointment can be terminated on one-month notice from either side, or payment in lieu of that.
- As a full time employee, will not engage yourself in any other employment outside the institute and you are required to abide by the rules and regulations of the Institute in letter and spirit as applicable and issued time to time. Other terms and condition including service rules will be provided to you separately.
- Your services are transferable to anywhere in the interest of the Institute.
- In case of your being found guilty of misconduct or violation of any of the conditions of appointment including the code of conduct and discipline of the Institute, your services can be terminated forthwith without any notice or compensation in the lieu of that what so ever.
- In addition to your regular duties you may be assigned any other duty in the interest of College. You will also assist in admission of the students for this Institute.
- During the period of engagement the types of leave may be sanctioned to you.
 - a. Casual leave -one day on each completed month of service during first year of service or 12 days in a year in subsequent year.
 - b. Earned leave/P/L, one day the P/L will be accrued and credited in your current at the rate of oneday on completion of each 11 days working. The first accrual will be made after 11 months of continuous service.
 - c. Sick leave: 15 days in a year however during first year of service it is payable on pro rate basis. The sick leave payable on half pay. At source of deduction of Income Tax will be made on salaries per the Income Tax Rules.
- You will be allotted a furnished accommodation if and when available in the campus. During this period you will be paid the monthly salary as per norms of AICTE/UP Government /BTE/Trust rule.
- This offer/appointment letter is purely temporary subject to approval of state Govt. and concerned approval bodies with a probation period of one year.

Thanking you,

Anupam Upadhyay

(Applicant's Sign)

For- Raj Narayan Educational Society
(Rajnarayan Tiwari)
Chairman
Manager

CC to: (1) Accounts Department: Rajnarayan Pharmacy College Bhaluwahi, Badlapur, Jaunpur.
(2) Guard file.