



S.G.M. INSTITUTE OF PHARMACY

Saheri, Ghazipur- 233001

Approved by AICTE & PCI New Delhi

Affiliated to A.P.J. Abdul Kalam Technical University-Lucknow (U.P.)

Ref. SGM/2022/00218

Date... 23/06/22

To
Mr. Sandeep Kumar Maurya S/O Om Prakash Maurya
Vill+Post -Raimanpur Naibazar sant ravidasnagar

Offer/Appointment letter

Sir,

With reference to your application and subsequent interview held on 05/06/2022 the manegment committee is pleased to appoint you on the post of Lecture in S.G.M. institute of Pharmacy Saheri, Ghazipur in the pay scale of Rs.....with AGP of Rs

On the following term and condition


1. The nature of your appointment is regular basis.
2. This appointment can be terminated on one month notice either side or payment in live of that a
3. As a full time employee will not engage yourself in your other employment outsidethe institute and you are required to abide by the rules and regulation of the institute in later and spirit as of applicable and issued time to time other term and condition including service rules will be provided to your separately.
4. Your service are transferable to anywhere in the interest of the institute .
5. Iin case of your being found guilty of misconduct our violation of any of the condition of appointment including the code of conduct and discipline of the institute your service can be terminated forthwith without any notice or compensation in the Lieu of that what so ever.
6. In addition to your regular duties you may be assigned in any other duty in the interest of collage . You will also assist in admission of the students for this institute .
7. During the period of engagement the types of leave may be sanction to you .
 - a. Casual leave -one day one each completed month of service during first year of service of 12 days they are in subsequent year
 - b. Earned leave /P/L one day the P/L will be accrued and credit in your current at the rate of one day on completion of each 11days working the first cruel will be made after 11 month of continuous service.
 - c. Sick leave 15 days in year available during first year of service it is a payable on PRO rate basis the sick leave payable on half pay at source of detection of income tax will be made salary as per the income tax rules.
8. You will be allotted a furnished accommodation if any when available in the campus during this period you will be paid the monthly salary as per norms of ICT/up government / BT/trust rules.
9. This offer/ appointment letter is purely temporary subject to approval of sate government and concert approval bodies with a probation period of one year.

You are requested to join your duty before 01jun 2022 and submitted the joining letter at the time of joining

Thank you

Cc to :-1. Accounts department S.G.M institute of pharmacy saheri Ghazipur

2. Guard file


(Azam Quadri)