



MOHD. SHAHBAAN MEMORIAL COLLEGE OF PHARMACY

SARAI CHAWAT, NAGRA, BALLIA (U.P.) 221711

(Approved by Pharmacy Council of India, New Delhi & Affiliated to Board of Technical Education, Uttar Pradesh)

College Code : 4086

Ref No. MSP/2022-23/27

Date: 05/12/2022

Appointment Letter

Dear Mr. Abhishek Yadav

The Trust is pleased to appoint you as the Assistant Professor, Department of Pharmacy in Mohd Shahbaan Memorial College of Pharmacy, Sarai Chawat, Nagra, Ballia (UP) w.e.f. 05/12/2022.

The following term and condition of appointment;

1. **Position** : Assistant Professor, Department of Pharmacy.
2. **Salary** : As per AICTE/PCI norms.
3. **Duties and responsibilities** : The duties and responsibilities of your job include the following:
 - a) Overall administrative responsibilities of the department.
 - b) Maintain discipline among staff and students.
 - c) Maintain record of all staff and students as well as correspondence with governing bodies.
 - d) Contact prospective employers for placement of final year students and maintain the records of placement.
 - e) Take appropriate step to ensure anti-ragging and action against those who are involved in ragging as per instruction of Hon'ble Supreme Court.
 - f) Inform in writing to the parent and student in case of shortage of attendance, poor performance in sessional, indiscipline etc.
 - g) Temporary/Adhoc appointment of staff as per governing body.

Chairman

Mohd Shahbaan Memorial
College of Pharmacy
Sarai Chawat, Nagra-Ballia.

- I hereby accept this appointment and will comply with the terms and condition of appointment. I will not leave in the middle of academic session.

Name of Employee : Mr. Abhishek Yadav 
Qualification : M.Pharm
Address : Vill - Rauna, Post - Chandeshwar, Dist - Azamgarh (UP) 226128