



NOVA COLLEGE OF PHARMACY

Approved by AICTE [A Statutory Body under the ministry of HRD, (Govt. of India)] &

Approved by Pharmacy Council of India, New Delhi.

Affiliated to Uttar Pradesh Board of Technical Education (UPBTE), Lucknow (College Code: 2101)

Affiliated to Dr. Abdul Kalam Technical University (AKTU), Lucknow (College Code: 1151)

Ref. No.: NCOP/01/2022/027

Date : 01/11/2022

Offer Letter cum Appointment Letter

Mrs. Surabhi Gupta D/O Mr. Mukesh Kumar Gupta is hereby informed that with effect from taking over charge, she is offered to the post of Assistant Professor for our degree and diploma courses in pharmacy programme on ad-hoc basis at our institute. In reference to your application & subsequent interview with selection committee at Nova College of Pharmacy, Lucknow and on the basis of recommendation of selection committee, we are pleased to offer you as Asst. Professor in our Institute. Your appointment would be governed by following terms & conditions.

1. As Assistant Professor you will be entitled to a monthly gross salary of 25,000/- (Rupees Twenty Six Thousand Only) on the pay scale of 15,600-39,100.
2. Your appointment is on ad-hoc basis and effective from the date of joining.
3. Your appointment shall be governed by the rules and byelaws of the institute. No TA/DA shall be admissible to join the post.
4. If any declaration furnished by you in your appointment to the above post is found to be false or if he is found to have willfully suppressed any material information, he will be liable to removal from services. The appointment may be terminated at one-month notice at either side on the basis.
5. Regular performance review will be conducted to assess your performance and suitability. Your salary will be reviewed thereafter every 12 months. You will be entitled to all allowances and benefits whatsoever decided by management.
6. You are entitled to avail holidays and leaves as prescribed by AICTE/State Technical University/State Technical Board/U.P. State Govt./Trust rules.
7. In addition to terms and conditions stated in the letter of appointment, you are bounded to the "Service Agreement" including policies appearing in the institute manual.
8. You're signing or receiving the appointment letter and joining the institute confirms your acceptance of the terms and conditions mentioned above.
9. You shall report at the institute premises directly within one month of issuance of this letter.

We hope a symbiosis emerging out of our collaboration.

Rani

Chairman

CHAIRMAN
NOVA EDUCATIONAL TRUST
LUCKNOW U.P.

Address : Khasra No. 74, STP Road, Gomti Nagar Extension, Lucknow, (U.P.)-226010

Ph. +91-7518921333 Email: novapharmacycollegelko@gmail.com