



# Multi Memorial Trust's "CSM Group of Institutions"

Faculty of B. Pharmacy

Approved By AICTE New Delhi & PCI New Delhi Affiliated to AKTU & BTE Lucknow

8 Milestone, Rewa, Road, Iradatganj, Prayagraj- 212111

Ref No. CSMGOI/2021/APP/01

Date 15/10/21

To,

**Mr. Pankaj Kumar**  
Khera Afgan, Saharanpur

Subject: **Appointment letter**  
**Dear Sir / Madam,**

With reference to your application for the faculty position and subsequent interview, we are pleased to appoint you as per following terms and conditions:-

1. You are appointed as **Lecture in Deptt. of Pharmacy ( D. Pharm.)**
2. You are appointed in the scale of **Rs. 15600-39100 with AGP of Rs.5000.**
3. You will be a full time employee of the college. Thus, you will not undertake any assignment either on honorary basis or otherwise without written consent of the management of institute.
4. In addition to taking lecture/ tutorial/ practical classes as assigned to you, your job responsibility shall include students' assessment, evaluation, developing resource material, laboratory development, active involvement in students co-curricular/ extra-curricular activities assisting in departmental/college/ hostel administration and any other work assigned to you by any competent authority.
5. Your performance will be evaluated on the basis of teaching skills and services offered by the college.
6. You will be on probation for a period of one year initially, which can be revised depending upon your performance. After satisfactory completion of probation, your services will be regularized. During the probation, your services can be terminated without any notice.
7. Once regularized, the terms and condition of this appointment can be terminated by wither party by giving one month notice or one month salary in lieu thereof.
8. You will to abide by HR policy of the society and any change made there in from time to time.
9. You are required to join on or before **15<sup>th</sup> November, 2021**. Thereafter, this letter will stand canceled.

We look forward to having a long lasting relationship.

Thanking you.

Yours sincerely

Copy To:

- ❖ Personal File
- ❖ Account Department

**Kunwar Dinesh Singh**  
(Secretary)  
Secretary  
Multi Memorial Trust  
Shankargarh, Prayagraj