

KATYAYANI COLLEGE OF EDUCATION

VILL. - BADRUDDIN NAGAR, NAMU, TEH. - SARDHANA, MEERUT
PH.: 9557928862

Ref. No. KAT/2021/22

To,

Mr Hussain Ahmad S/o Ahatsamulhaq Saifi
Village Kamalpur, Post Fagota
Thesli Dholana, Distt. Hapur - 245101

Dated. 03/12/2021

SUB: - APPOINTMENT LETTER

Dear Mr. Hussain Ahmad

This is to inform you Katyayani College of Education, Badruddin Nagar, Namu, Meerut is pleased to appoint you as Assistant Professor on date 03.12.2021. During the period of your employment, you shall be paid salary as per PCUAICTE norms.

1. You shall be entitled to the leaves as per the rules of the institute.
2. The Management can terminate your services by giving one month notice or one month salary in lieu of notice.
3. If at any time you wish to discontinue the service you shall serve a notice or one month salary in lieu notice.
4. The deduction from your salary towards the PF and income tax will be made as per rules. You shall be abiding by the rules and regulation of the institute enforce from time to time in this regards.
5. You will report to and work as per the instructions of chairman. You will also abide all rules and regulations of the trust/institute as approved by the management from time to time.
6. You will treat all important and secret information as confidential the affairs of the institute.

You are required to join your duties as earlier.

Best of luck.

You're sincerely,
Ahmad Hussain
Director

