

To
Ms. Bhavna Sharma,
Village and post Mozampur Jaitra,
Dhampur (Bijnor) 246761.

Sub: Appointment Letter.

Dear Ms. Sharma,

With reference to your application and subsequent interview, the Selection Committee of the Institute and the management is pleased to offer you the position – Lecturer in the department of Mechanical Engineering with effect from 29.08.2022 on the following terms:

1. You shall be on probation for a period of one year.
2. You shall be placed in the scale of Rs. 15600-39100/- AGP Rs. 5000 and DA as applicable as per Institute's rules.
3. During employment you shall be governed by the rules and procedures of the Institute. This being a full-time employment, you shall not take up any assignment or studies without the written permission of the Management.
4. During employment your services can be discontinued by giving 30 days' notice or 15 days' salary from either side. However, if your conduct, performance, work or integrity is found unsatisfactory, your services are liable to be terminated without any notice and any salary is compensation. We, however, expect that anyone joining us has a lifelong vision of association with this college, and, as an institute policy, we would welcome that.

Please return a signed copy of this appointment letter to indicate acceptance of this offer.

Director