



Ref: SRGP/2022-23/AL/

Date: 01/08/2022

## Appointment Letter

To

Dear Mr. Mohd. Rashid,  
Karmau Purwa Barooha,  
Kheri

This has reference to your application and the interview you had with our management representatives. We are pleased to offer you employment as Lecturer in our institute on the following terms and conditions.

Your employment will be initially for a period of one year & will be regulated based on the recommendations of the selection committee. Your immediate duties & responsibilities will be communicated to you on joining. You shall report to the Chairman or an officer authorized by him/ her.

This offer of employment is subject to acceptance within 24 hours & joining duty by 1<sup>st</sup> of August. Submission of following documents, satisfactory reference checks medical fitness & your presence during the PCI/ AKTU/ BTE Inspections.

Your salary details (appraisal letter/interview form) are attached along with this letter.

Please bring the following documents at the time of joining:

- Identity Proof
- Four Passport Size Photographs
- Two copies of qualifications certificate (Degree, Marksheet)
- Experience Certificate
- Salary Certificate

Looking forward to have you on board & wish you a successful career.

Chairman