RESIGNATION LETTER

To The Director Brahmanand Group Of Institutions, Khurja Gt Road , Village machkoli Bulandshahr (203001) UP. College code 671.

Subject; Resignation from the post of lecturer

Sir,

I hereby tender my resignation from the position of Lacturer in Pharmacy department of the college to be effective from 20/08/2022. Please note I am resigning because of my personal reasons.

I will complete all the handling over formalities in the before some days. Kindly request to please accept my resignation and relive me from my duties.

I sincerely thank you for giving me an opportunity to work for this esteemed organization. Thank you for your support and guidelines throughout my tenure here.

I request that an experience certificate be issued to me for the period of my work here. My total working time in this college – joining 16/10/2021 and resignation 05/09/2022, so please provide my experience letter and reliving letter.

Yours faithfully,

Date - 05/09/2022

VIKAS AGRAWAL (Lacturer)

gives the.