



Brahmanand Group Of Institutions

(A Unit Of Brahmaand Education & Charitable Trusts, Regd)
BSR - Khajuri G.I. Road, Bulandshahr, 201001 (UP) College Code :671
(Approved By AICTE/COA/PCI & Affiliated By De A.P.L AKTU Lucknow)

Ref No. BSI/BSR/2022/272.....

Date: 23/02/2022

To

Mohammad..... Samar Saifi.....
Ishambad Bye Pass Area, Bulandshahr, 201001

Subject - Appointment Letter for the post of Assistant Professor/Associate Professor in Pharmacy department of Brahmaand Group of Institutions (671)

Dear Sir/Ma'am,

Reference is made to your application and subsequently interview held on 22/2/22 for the post of Lecturer/Assistant professor/Associate professor in Brahmaand Group of Institutions for B.Pharm Course / D.Pharm Course / Office Staff.

Management is pleased to appoint you for the above mentioned post based on the discussion and the following term and conditions of the institutions regarding salary, leave, duration etc.

Terms and Conditions for employment of Assistant Professor/Associate Professor

1. Your Appointment is fully on temporary basis for the probation period of 24 Months, two sessions (from your joining) and a consolidated amount of Rs. 18,000/- per month will be paid as remuneration/Salary.
2. You will be governed by Brahmaand Group of Institutions/Brahmaand Educational and Charitable Trust rules and regulation which may be modified or changed from time to time by the college/Society.
3. Time to Time you have to perform examination (any inside campus or outside campus for CCSU/AKTU/CBSE/Any other competitive examination).



Brahmanand Group Of Institutions

(A Unit Of Brahmanand Education & Charitable Trusts, Regd)

BSR - Kherja U.T. Road, Bulandshahr, 203001 (UP) College Code :671

(Approved By AICTE/COA/PCI & Affiliated By Dr A.P.J. AKTU Lucknow)

4. For outside campus examination duty, you will be provided college conveyance or travelling charge as per college norm. For examination duty you may be provided a compensatory off depending on situation or remuneration after deducted conveyance charge.
5. In abnormal situations you may be asked for online classes from home, for that period your remuneration/salary will be on pro-rate basis (per hour) as decided by competent authority (Management Committee).
6. You can also resign from the services of the college by giving three-months notice or by the paying of three months' salary; if it is not in the middle of the semester/academic session. The management reserves the right of retaining your services up to completion of conduct of classes and releases you only after satisfactory completion of your course work and other essential requirements. If you leave in the middle of the teaching session, no salary will be paid for the month even if you were present in the college.
7. You will report and work under the overall supervision of the Director/Principal of the college. You will abide by all the rules and regulations of the college as approved by the Management from time to time. You will treat as confidential any information concerning the affair of the institute.
8. In the event of act of dishonesty, disobedience, irregularity or misconduct, negligence or sexual harassment or incompetence in discharge of your duties or upon any breach of the terms by you, your services can be terminated forthwith without giving any notice. No salary will be payable, if you are terminated under the above clause.
9. You should not divulge information, operation, know how etc, pertaining to the college or any of the institute/college coming under same Management to any unauthorized persons or use for any other purpose during the tenure of service with us and thereafter. If you were to meet to do the same, a legal action will be initiated against you.
10. You are being appointed fully temporary but full-time employee of the institute and thereof, shall not undertake any other assignment with any other educational or other organization either on honorary basis or otherwise without the written consent of the Director/Principal/Management of the college. In case you apply for any job elsewhere, an advance copy of your application shall necessary be submitted to the Director/Principal for the information.



Brahmanand Group Of Institutions

(A Unit Of Brahmanand Education & Charitable Trusts, Regd)

BSR -Khurja G.T. Road, Bulandshahr, 201901 (UP) College Code :671

(Approved By AICTE/COA/PCI & Affiliated By Dr.A.P.J. AKTU/ Lucknow)

11. Apart from teaching, you are also bound to perform administrative/Examinations and other duties as assigned by the Director/Principal.
12. If college remains off more than one week due to any Natural Calamity / Pandemic / Riot etc, as per guidelines of University / UGC/Government. In this situation college will not be compelled to pay the salary for those days.
13. You will be allowed to avail one leave per month with prior permission. No leave will be sanctioned before and after festivals, after long vacations. In this situation total no. of days will be counted as leave without pay. Leave taken before and after Sunday/Holiday would be resulting/considering as leave. If you will take more than three leaves in a month, then you will get signing salary only.
14. You will deposit your self-attested certificates at the time of joining, which shall not be released in between your services.
15. The payment of your remuneration will be subject to deduction of Income Tax EIT/ESI applicable as per rule of Income tax/EIT/ESI rules.
16. You will not give corporal punishment to the students otherwise legal action will be taken against you.
17. Teacher has to submit his mobile in the morning at the reception of the college, and can take it back at the time of dispersal. If any case, teacher is found with the mobile 'ON' during school hours, strict action will be taken with one-day deduction of salary and next time termination from services.
18. You will confirm to all rule and regulations in force from time to time in the college and shall abide by all other lawful orders, instructions/directions of the managing committee.
19. In case any act or omission constituting alleged against you shall be place under suspension/pending enquiry and will not be entitled to any salary during the period of such suspension.
20. Short leave will not be allowed during first half of college hours. You can avail this facility only in the second half or after the dispersal of the students from school. On the day of Special occasion/college function/ Seminar / Teacher Party / Farewell party etc any kind of leave will not be permitted.

Signature



Brahmanand Group Of Institutions

(A Unit Of Brahma Group Of Institutions & Charitable Trusts Regd)
BSR -Kharja G.T. Road, Bulandshahr, 203001 (UP) College Code :671
(Approved By AICTE/COA/PCI & Affiliated By Dr A.P.J. AKTU Lucknow)

21. You have to avoid any type of groupism or politics against the staff or students. If you found indulged into such type of activities, a serious action will be taken against you including termination of your service.
22. In case any dispute arises during / after your services that will be governed by jurisdiction of Bulandshahr and U.P. court only.

Declaration by the tutor

I accept the terms and conditions mentioned above. I have understood the same in the language known to me.

Bulandshahr

Date: 23/02/2022

[Signature]
(Name and Signature)

SIGN OF ASSISTANT PROFESSOR

ASSOCIATE PROFESSOR

[Signature]
Chairman/Manager

Brahmanand Group of Institutions (671)