



## NKBR COLLEGE OF PHARMACY & RESEARCH CENTRE

Approved by AICTE, Ministry of HRD, Govt. of India  
Affiliated to U.P. Technical University, Lucknow

Ref. No.....NKBR/ Staff/ 2007

Dated : .....  
Oct, 31, 2007

Mr. Anuj Mittal  
S/o Shri Darshan Dayal Mittal  
Krishan Ganj Pilkhuwa  
Distt. Gzb. 245304

Dear Mr. Anuj Mittal

With reference to your application Dated Oct.31,2007 & subsequent interview, the management of the Institute is pleased to appoint you as a Lecturer w.e.f. the date of your joining on the following terms & conditions :-

1. **SALARY** : Your basic is fixed at Rs.19000/- in the scale of 8,000-275-13,500. Apart from basic, you will be provided with free accommodation.
2. **TENURE** : You will be on probation for a period of six months. After successful completion of probation, you will be confirmed in writing by the management. There after your service can be terminated by either side giving one month's notice or payment of one month's salary in Lieu thereof without assigning any reason.
3. **SERVICE** : You are being appointed as full time Employee of the Institute and thereafter you will not undertake any other assignment with any other educational or other kind of organizations either on honorary basis or otherwise without the written consent of the institute.
4. **RULES** : You will abide by the rules and regulation of the Institute as may be enforced from time to time and will report to the Head of the Institute.
5. **CONFIDENTIALLY**: You will not leak any information/affairs of the Institute and divulge to any person, firm or Institute or company any information that you may come across during your tenure of services with the Institute and will also not leak it publicly.

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CAMPUS : Meerut-Hapur Road, Phaphunda, Meerut-245206 Ph. : 0121-2951248, 6541475, 2883339, 90  
H.O. : L-823, Shastri Nagar, Meerut. Ph. : 0121-2575775, 2709241, Fax : 2709320, 2769806  
Mob. : 9897548873, 9897548871, 9837036936, 989548875 2883334  
Web : www.nkbr.org E-mail : nkbredu@yahoo.com, info@nkbr.org

**6. HANDING OVER :  
OF CHARGE**

On completion of your tenure or severance of relationship for one reason or other you will hand over the charge to Head of the Institute, which may be at that time in your possession relating to the affairs of the Institute and will not retain any document or extracts therefrom.

Please sign on the duplicate copy of the letter signifying your acceptance of the terms and conditions as stipulated above at the earliest.

  
(B.K. Garg)  
**Secretary**