

Manager/Principal

Ref. No. NKC/11P4/2021/027

Date... 9/12/21

APPOINTMENT ORDER

On the basis of interview held and recommendation of selection committee I am pleased to appoint **Mrs Surbhi Tripathi** As an **Assistant Professor** in department of **Pharmacy** in scale of **15500+6000** on following terms and conditions;

- 1- She will be on probation for a period 2 Years, which shall be extended upon the discretion of appointing authority, even after completion or before the prescribed period of 2 years. The probation period could be extended by such period as may be decided by the appointing authority.
- 2- The regularization of the probation would be depend upon the suitability of his work performance during the period of probation or if extension thereof. The decision of the appointing authority on the suitability of confirmation/probation shall be final and binding. There is no right with person to be confirmed on completion of probation.
- 3- The appointment is subjected to rule, Byelaws and regulations of **Shri Krishna Vidyalaya Samiti Allahpur Prayagraj (UP)** as well as **Nand Kishore College Of Pharmacy Prayagraj (UP)** and they will be binding on him.
- 4- She will not be allowed to leave the job during the academic year. He will have to get **NOC from Nand Kishore College Of Pharmacy Prayagraj (UP)** for applying to any other job.
- 5- She will have to submit the proof regarding his Date of Birth, Educational Qualifications, Two passport size Photograph, Physical Fitness Certificate from an approved registered medical practitioners.
- 6- She continuous unauthorized absence from the duty will lead to termination of his services from the date of absence.
- 7- She will be under the disciplinary control of the **Principal, Nand Kishore College Of Pharmacy Prayagraj (UP)**. His duties and assignment will be fixed by the Chairman/director/Principal
- 8- She is requested to join immediately and will submit his joining report to the **Director/Principal, Nand Kishore College Of Pharmacy Prayagraj (UP)** on the 1st day of joining the duties.
- 9- The **Nand Kishore College Of Pharmacy Prayagraj (UP)** reserves the right to terminate your services without assigning any reason.
- 10- Service can be terminated without assigning any reason by giving 1 month salary/notice during the probation period and three month salary/notice after the conformation.