



Shree Satya College of Higher Education

Pallupura (Lodhipur Rajput), Post Pakbara, Delhi Road,
Moradabad - 244 102 (U.P.) India Mobile : 9927047334 • 9927046917

Date – 03/09/2021

Ref.No. - SSCHE/Appt./2021/Sth/o.

To,
Ms. Neetu Singh
Samrat Ashok Nagar
Moradabad

APPOINTMENT LETTER

Des: Ms. Neetu Singh

With reference to your application for the post Assistant Professor we are pleased to inform you that you have been appointed on the post of Assistant Professor at 'Shree Satya College Higher Education, Pallupura (Lodhipur Rajput), Dist.- Moradabad' on the salary as per PCI, New Delhi & State Govt.

You are required to join the College within 10 days from the date of issue of this letter.

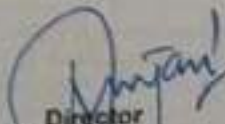
The appointment is subject to general conditions of services applicable to the employees of this institution in force and as amended from time to time which may come into force in future, in addition to the following conditions.

Terms & Conditions -

- 1 Initially you will be on probation period of 1 Year from the date of joining.
- 2 Your appointment is subject to verification of information/documents furnished by you.
- 3 After the successful completion of probation period and assessment of your performance by the Competent Authority, your appointment will be confirmed subject to compliance of the other terms and conditions.
- 4 You will be eligible for leave in accordance with the leave rules of the Institution and existing leave policy will be applicable and acceptable to you.
- 5 In addition to normal teaching duties, you may be given any other assignment by the Principal.
- 6 At the time of joining for the duty in this institution you should bring the following original documents for verification :-
 - Copy of UG Degree Certificate.
 - Copy of PG Degree/Diploma Certificate.
 - Relieving Order from the last institution.
 - Experience/Service Certificates for all previous experiences.
 - Date of Birth proof (SSLC/HSS Mark sheet/Birth Certificate).
 - Photo ID proof issued by government authorities (Passport/PAN/Voter ID/UID).
 - Proof of residence (Voter ID/UID/Passport/Electricity Bill/Telephone Bill).
 - PAN Card.
 - Recent passport size photographs – 5 copies.
- 7 This appointment letter will be effective from the date of your joining.

Please sign and return one copy this Appointment Letter as confirmation of your acceptance of the terms & conditions and arrange to join Shree Satya College Higher Education, Pallupura (Lodhipur Rajput), Dist.- Moradabad on or before given date.

We are looking forward to welcome you to join in this institution.


Director
SSCHE Moradabad

Copy to

Principal, SSCHE, Moradabad
Account Section, SSCHE Moradabad
Personal file of the candidate