

के०एम० कॉलेज ऑफ फार्मेसी

सींगा पट्टी, सौख रोड, मथुरा (यू०पी०) - 281 123

पत्रांक: KMCOP/2022/Memo

दिनांक 01/07/2022

To,

Mr Mayur Saraswal
35, Shri Ji Garden 1,
Bakalpur, Krishna Nagar, Mathura

**Subject : Appointment for the post of
Tutor**

Sir/Madam,

1 On the basis of personal interaction during your interview, you are hereby appointed as Tutor at K.M. College of Pharmacy, Singa Patti, Sonkh Road, Mathura (UP) on the following terms & conditions :-

- (a) That your monthly salary/pay scale is Rs. 13,000/-.
- (b) That you will be required to perform all the duties relating to your post and also assigned by the management from time to time.
- (c) That your present appointment is for a minimum period of one year and later on if you wish to leave this institution, you have to give atleast one month prior notice before leaving the institution.
- (d) That you will be required to follow the rules, regulations and discipline of the hospital strictly, which can be seen in establishment section.
- (e) That you are required to join your duty within 15 days from the date of issue of this appointment letter and report to the office of the hospital for joining formalities.

2. Please confirm your acceptance at the earliest.

Yours sincerely,


Authorized Signatory