

11 Jul, 2022

Mr. Hasnain taqvi ,

O-56, 2ND FLOOR, JOGA BAI,
NEAR SUN RISE PUBLIC SCHOOL,
NEW DELHI,
NEW DELHI.

Dear **Mr. Hasnain taqvi**,

In reference to your interview with us, the management is pleased to offer you the position "**Assistant Professor**" with our organization to be based at our NIMT Greater noida Office. Your Joining date is 01 May, 2022. We trust that with your knowledge, skills, and experience, you will contribute, add value, and grow to be a valuable asset to the organization. We welcome you aboard and wish you success in your career with us.

Please submit the following documents, hard copy and coloured scan copy on or before the date of joining:

1. Photo Identity and Address Proof (both present and permanent residences)
 - 1.1. PAN card and AADHAR card (Both mandatory)
 - 1.2. Passport/Voter ID
 - 1.3. Electricity/Gas/Landline Bill
2. Certificates of all Educational Qualification
3. State/National council registration certificate (if applicable)
4. Experience Certificates and Relieving Letters from all previous employers
5. Scan copy and 7 hard copy of passport size photograph

Do note written reference checks from your previous employers will be conducted; hence please send us the details of 3 professional references from each of your previous companies (reporting authorities).

Kindly note this offer is subject to you furnishing the above mentioned supporting documents and affirmative reference check responses. In case you fail to do so or if we find any of the documents submitted are false then this offer will immediately become invalid and stands withdrawn.

Please sign a duplicate copy of this letter as a token of your acceptance.

With regards,

Sincerely yours.

For NIMT

OFFER ACKNOWLEDGMENT

Hasnain taqvi

Authorized Person

Signature

Undertaking and Consent for Joining

1. I Mr. Hasnain taqvi have read and understood conditions in the offer and agree to the mentioned conditions for the position of Assistant Professor
2. I confirm that my gross salary at NIMT will be INR 2,40,000.00 (Two Lakh Forty Thousand INR) per annum and agree to the same.
3. I have read and understood the HR policy and have received a copy of it.
4. My joining is/will be from 01 May, 2022
5. I will submit pending documents (if any) within a period of a maximum of 15 days from 01 May, 2022
6. The Employee may at any time terminate this agreement and his employment by giving not less than [Notice Period - 1 Month (30 Days)] written notice to the Employer or [Notice Period - 1 Month (30 Days)] salary in lieu of notice. The Employer may terminate the Employee's employment at any time, with or without notice. The Employer may terminate the employment of the Employee at any time without the requirement to show sufficient cause pursuant to above. The employee agrees to return any property of the organisation at the time of termination.
7. I understand that there is a 30 days locking period in salary reimbursement.

I HAVE READ AND UNDERSTOOD ABOVE STATEMENTS AND ACCEPT THEM AS STATED.

Hasnain taqvi

SIGNATURE