



# J.M.B. INSTITUTE

Under The Aegis of  
JMB Group of Institutions

(Jagvati Devi-Moolchand-Baboo Ram Institute of Life Science & Higher Education)

Ref.....

Date 22/12/21

To,

Rajat Kumar S/o Mr. Rupendra Kumar,  
R/o R.S. Medical Hall, Badaun Road  
Bisauli, Badaun-202520 (U.P.)

## Appointment Letter for the Post of Principal

With reference to your application and the subsequent interview you had with us, I feel pleasure in offering you the position of Principal of faculty of pharmacy in the **JMB Institute of Life Sciences & Higher Education** on the basis of 5 year experience and on the Following terms and conditions:-

- 1) Your Appointment will be effective on or before 01/01/2022 on full time basis subject to probation of one year from the date of joining duty, If you fail to join your duties due to any reason ,within one week form this date this appointment letter automatically stands cancelled.
- 2) You will be paid a monthly salary of Rs. 60,000/- per month as per norms which include Basic, AGP, HRA, DA and TA. TDS will be deducted if applicable.
- 3) The continuation of your services will depend on the performance appraisal, which will be reviewed after one year.
- 4) During probation period before leaving/terminating the services, employee side shall give one month's notice or by paying of one month salary. In case of any disciplinary action, management has right to terminate the service any day without any prior notice.
- 5) You may be required to participate in any non- teaching activities of college .It would be essential for you to do all works assigned by director/management you will also be required to undertake coordination admission and placement & training & development activities of students.
- 6) You are required to produce a medical fitness certificate form a qualified doctor MBBS/MS/MD, within fifteen days of your joining day.
- 7) You will not undertake any outside assignment of private coaching during the period of your services in institute without the permission of under signed in writing.
- 8) You will be governed by the rules and regulations of institute enforced form time to time.
- 9) You should produce satisfactory evidence of having obtained a proper relieving letter from your precious/present employer.
- 10) Institute present with your testimonials (duly attested) for your record purpose and submit your original certificate for verification. If the offer of appointment on the above forms and conditions is acceptable to you, please intimate your acceptance of offer immediately.

(MANAGING DIRECTOR)

(Mr. Anchal Gupta)  
Managing Director  
JMB Group of Institutions  
Pilibhit (U.P.)

**J.M.B. INSTITUTE OF LIFE SCIENCES & HIGHER EDUCATION**



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