



RUDRA COLLEGE OF PHARMACY

Affiliated to UPTE and Approved by AICTE & PCI

Date: _____

Rudra College of Pharmacy

LETTER OF APPOINTMENT

Mr. _____

1. This has reference to your application and the subsequent interview for the post of Assistant Professor in the Rudra College of Pharmacy (Higher secondary Phase) campus.
2. We have the pleasure to appoint you on the said post of Assistant Professor. EA and DA will be paid as per norms prevailing. Your Total emoluments will be Rs. 200000 per month.
3. Please take up the change of your status at the earliest.
4. You will be entitled for leave in other benefits as per rules of the Institution.
5. You have to carry out all the duties assigned to you in the interest of the Institution.
6. The Management shall have the right of terminating this appointment without notice and without assigning any reason during the period of probation.
7. After confirmation the management may terminate your services by giving you one month's notice or payment in lieu thereof. This will also be entitled to receive from the service after giving the Management one month's notice or payment in lieu thereof.
8. You will have to serve the Institution for at least one academic session.

Please confirm your acceptance of the offer.

Mr. _____

(Signature)

 Head of Institution
 Rudra College of Pharmacy

Date: _____

Place: _____