

- Recognized by AICTE & M.D. New Delhi, Govt of India
- Affiliated to Dr. A.P.J. Abdul Kalam Technical University (WUAT) Lucknow, U.P. Code 20201
- Board of Technical Education (BTE), Lucknow, U.P. Code 201 201
Phone : 7911111338, 7911111336, 7911111332

Ref. No: LMCP/DR/2020/1111

Date: 02/12/2020

Appointment Letter

To,
Mr. Siddhant Singh
314 Murali Vihar, Sarojini Nagar
Lucknow, U.P. 226008

Subject: Appointment Letter.

With reference to your application and discussion with management committee, the management committee of the Institute is pleased to appoint you as "Lecturer" with effect from 27 October 2020 in the pay scale as per AICTE/PCI norms, only on the following terms and conditions:

1. You are required to submit the certificate in support of your education, professional qualifications, experience, Date of Birth, decoration, medical fitness for verification together with one set of copies thereof and one passport size photograph for record at the time of reporting.
2. You will be governed by the rules & regulation including conduct, discipline administrative orders and any other rules and/or orders of the Institute that may come into force time to time.
3. You are required to devote full time to assigned duties and shall not conduct directly or indirectly any other trade or business whatsoever which is likely interfere with the due & efficient discharge of the Institute duties.
4. As per the Income Tax rules, it is mandatory by all the employees to furnish PERMANENT ACCOUNT NUMBER (PAN) of their employees while filing quarterly TDS returns with the Income Tax Department. Hence you are requested to provide your PAN to enable us to process your salary.
5. In case any change in your address during the course of your tenure with the organization, it shall be your duty to intimated the management within a week from the date of such change.
6. We look forward to a mutual cooperation with you and expect full dedication and commitment on your part.
7. In case the above terms & conditions have been understood and acceptable to you, kindly sign the duplicate copy of this letter as token of your acceptance and return the same to undersigned.
8. The notice period will be 15-30 days before leaving/transfer.

With best wishes,

The Lucknow Model College of Pharmacy, Sarojini Lucknow

