



INSTITUTE OF PARAMEDICAL SCIENCES & RESEARCH (IPSR)
 Approved by AICTE, New Delhi (U. No. 10/101/2002-ETD) and UGC, New Delhi.
 Affiliated to the Government of Karnataka, Bangalore.
 (Established & Run by Government International & National Society, Bangalore)

www.iprsr.org
 To
 The Chairman
 Govt. Job Agency
 Bida, U.P. - 221001

Date: 20/01/19

Subject: Appointment letter
Dear Sir,

We are pleased to appoint you to our organization on the following terms and conditions:

1. Designation: Lecturer
2. Your appointment will be effective from date of joining i.e. 02/01/19, failing which this appointment will stand automatically withdrawn.
3. You will be required to produce your original certificates in support of your Date of Birth, Educational Qualifications, Experience Certificate, and Published Papers with photographic proof.
4. You undertake to work with full sincerity and diligence.
5. You may have access to the confidential information of the organization, such information must not be divulged without due authorization.
6. You will have to comply with the organization's general rules and regulations.
7. You will be on probation of one year, which may at the discretion of the Management be extended to another year.
8. You will strictly abide by the code of conduct of the organization.
9. You will obey the time-table and schedule of job/duty hours issued by the organization.
10. You will not, without prior written permission, accept working engagements, part-time or a visiting faculty at other institutions.
11. You are entitled to resign by giving a one month prior notice or in the case of termination, the organization will provide you with the required notice or pay in lieu of notice.
12. You will be permitted to Avial leave in accordance with the rules of the organization.
13. You are permitted to use the Institution's Transport from the nearest point of pickup on stated basis. Privately the Management is making the facility free of cost, which will not be done in a matter of right and Management reserves the facility at any time or discontinue to take charge from your side.
14. You will be required to maintain the discipline in the organization.

Hope you find this to be a knowledge your understanding and acceptance of the terms and conditions of the organization.

We look forward to a long and fruitful association with you.

Yours faithfully,

 Signature of Candidate

Yours faithfully,

 Signature of Authority