



INSTITUTE OF PARAMEDICAL SCIENCES & RESEARCH (IPSR)

Approved by AICTE, New Delhi, PCI, New Delhi & Affiliated to VIT, Chennai.
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(Established & Run by Saranwal Educational & Cultural Society, Lucknow)

Ref: HR/2019/5272

Date: 24/05/19

To
Mrs. Sushila Kanyal
Mrs. Sushila Kanyal
Lucknow - 226022

Subject: Appointment letter

Dear Madam,

We are pleased to appoint you to our organization on the following terms and conditions:

1. **Temporary Lecturer**
2. Your appointment will be effective from date of joining i.e. 01/09/19. Your appointment will stand automatically withdrawn.
3. You will be required to provide your original certificates in support of your Date of Birth, Educational Qualifications, Experience/Qualifications, and Punctual Report with photographs thereof.
4. You are required to work with full honesty and dedication.
5. You agree to accept all the conditions of service of the organization, which include but not limited to the following:
 - a. You will have to comply with the organization's general rules and regulations.
 - b. You will be the possessor of your own, complete set of the Statute of the Management, as attached herewith.
 - c. You will be liable for the conduct of the organization.
 - d. You will also be responsible for the safety of students under your supervision.
 - e. You will not receive any special treatment except during emergency, just and only during health or other emergency.
 - f. You are not to be liable for giving a certificate or report on the case of students, if you are not satisfied with the report and will be required to report the same to the management.
 - g. You will be required to work with full honesty and dedication.
 - h. You are prohibited to join any other organization during the period of your appointment with the Management or joining any other organization, which may be in violation of the organization's rules and regulations. You will be held liable for any such violation.
6. You are required to work with full honesty and dedication.

We are pleased to appoint you to our organization on the following terms and conditions:

Yours faithfully,
[Signature]
[Name]
[Designation]