



Ref : NIET/Pharmacy Institute/ 2K21E136

Date 15/11/21

To  
Ms. Sakshi Sharma  
Dehradun

We welcome you to our innovative and dynamic team

Dear Madam,

With reference to your application and subsequent interview, the Management of Noida Institute of Engineering and Technology (NIET), Greater Noida, is pleased to offer you employment as a member of faculty on the under mentioned terms and conditions:-

**APPOINTMENT ON REGULAR BASIS**

- |                       |                     |
|-----------------------|---------------------|
| • Position            | Assistant Professor |
| • Department          | Pharmacy            |
| • Gross Salary        | 38664/-             |
| • Date of Appointment | 15-11-2021          |

The above salary included all the allowances, HRA and benefits, as per Institute's policies as applicable from time to time.

Your work responsibilities and other rules and regulations and general information of the terms of appointment are as follows:-

**Responsibilities:**

- You will be responsible to report to Head of Department / Deans / Director General / Director(s) and other competent authority of the Institute only.
- You will act within the frame-work of the organization structure and policies and directions as may be laid down by the Management from time to time.
- All matters pertaining to your appointment and compensation are strictly confidential and it should be treated as such.
- Your acts shall be solely for the development of your department and students.
- You will participate in solving the administration problems and also encourage students in all the development activities.

**Other terms and conditions:-**

- The employee may leave the institute, by giving a notice of three months. Similarly the management may terminate the employee without assigning any reason by giving three months notice or by giving salary in lieu of the notice period.

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*Sakshi*  
15/11/2021

*[Signature]*