



NOIDA INSTITUTE OF ENGINEERING & TECHNOLOGY

Established 2001

AICTE Approved Institute and Affiliated to U.P. Technical University, Lucknow
(0120) 2320062, 2320132 • Fax : (0120) 2320132

Ref.: NIET/ PF

Date: 13.08.08

To,

Sh. Salahuddin

01. The Management of the NIET, Greater Noida is pleased to inform you that on the basis of interview held in the Institute on _____ and upon the recommendations of the Selection Committee, you have been appointed as Lecturer / Lecturer (Senior Scale) / Assistant Professor / Professor in the Department of Pharmacy in the scale of Rs. 8000 - 275 - 13500 at a basic pay of Rs. 8000 plus allowances as per U.P. Government / Institute Norms.
02. You are required to submit a Medical Fitness Certificate from C.M.O. / C.M.S. / authorized Medical Practitioner at the time of joining the post.
03. You will be a full time employee of the Institute. In addition to taking Lecturer / Tutorial / Practical classes as assigned to you, your job responsibility shall include :-
 - Student's assessment and evaluation;
 - Assisting in Consultancy and R & D services;
 - Developing resource material for class room teaching and Laboratory;
 - Organizing co-curricular and extra curricular activities games and sport;
 - Assisting in departmental / Institute / hostel administration and
 - Any other work assigned by the competent authority / Director / Director (Academics)
04. In addition to feedback from students about your teaching, your performance will be evaluated on the basis of targets you set on each of the item mentioned at serial no. above.
05. You will be initially on probation period of one year from the date of your joining. The period of probation may be extended farther. After satisfactorily completion of the probation, you will be confirmed. During the probation period, if your performance is not adjudged as satisfactorily, the Management can terminate your services at a short notice. You cannot leave the service in between the Semester. However, under special circumstances, you can be allowed to leave only after giving one month's notice.
On confirmation, you can leave by giving three months notice or three months pay in lieu thereof. However, Management can terminate your services by giving one month's notice or one month's pay in lieu thereof, in case of undesirable activities from you side.
06. You will have to abide by all the rules and regulations framed and decisions taken by the Management of the Institute / U.P. Technical University / state Government / AICTE including leaves, timings, and discipline etc.

Signature

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