

JANAK POLYTECHNIC JANKINGINABAD (BULANDSHAHAR) U.P.

APPOINTMENT ORDER

7c

As a result of interview and selection held on 29-12-93

Sri Awdhesh Kumar Porwal..... s/o Sri Brij Bihari Lal.....

R/O (Parmanent Address) Vill & Post - RURUGANJ.....

District-ETAHAH (U.P.) 206 249..... is hereby

appointed on the post of Instructor Stenography & Sec. Practic.....

on the following terms and conditions.

1. Scale of pay: Rs.1400-40-1800-EB-50-2400/-
2. Starting pay: Rs.1400/-
3. Allowances : As applicable in the Polytechnic.
4. Period of Probation: One year in the first instance from Date of Joining which may be extended if necessary. He will be deemed to be confirmed on the post only when specific orders for the same are issued in writing by the managing committee.
5. Rules and Regulations:

(a) He will be required to abide by the rules and regulations of the Polytechnic that may be in existence or made from time to time with special attention to the following:-

(1) He shall take over/hand over charge of stores, Laboratories, workshops, Tool and plants or of any stock when directed to do so and shall be fully responsible for safe custody, maintenance and upkeep of all such Equipments/materials. He shall be responsible for keeping proper accounts of all such materials and equipments.

(2) No leave shall be granted during the notice period or resignation from service except in case of leave on Medical grounds for which leave without pay may be granted and subsequently period of notice accordingly be enhanced.