

# Renu Mahesh PharmacyCollege

VIII- Illasiya Grant, Dist- Sitapur 261001 (Uttar Pradesh)

Mail id- r.m.collegeofpharmacy@gmail.com

REF:.....

DATE:.....

To,  
Mr. Yogesh Chaudhary  
S/o Mr. Mahendra Singh  
ADD: Bichpuri  
Mathura (U.P.)

**Sub:** Appointment for the post of Principal, in the Department of Pharmacy.

Dear Sir, In reference to your application dated on 18<sup>th</sup> December, 2020 and subsequent Interview/ Discussion, the Management is Pleased to appointment you for the post of Principal in our Institution, in the Department of Pharmacy. You have to join your duty from 01st January 2021 on the following Terms & Conditions.

1. In the beginning, you will be paid pay scale of Salary Rs 8000-275-13500.
2. You will be allowed the leaves according the rule of Institution.
3. TDS, if applicable will be deducted from your salary. So you are advised to keep the account office inform of your saving & investment, so correct TDS calculated.
4. You will observe the college Timing & other rules, Which are in force as on today or which will be applicable from time to time in future.
5. Disciplinary action as per decision of disciplinary committee can be taken, if you do not observe these rules & violate any rule, your service can be terminated without giving any time/ notice.
6. If you want to leave your job, you will have to give one month prior information or surrender the one month salary in lieu of notice or vice-versa.
7. You have to submit the photocopies of your Testimonials/ Certificates. In case any certificate found incorrect/ fake, you will be liable for any action thereof.
8. Your appointment will be subject your production of fitness certificate by the Medical selection committee of the organization.

  
Secretary  
Renu Mahesh Pharmacy College