



REF. NO. : .....

DATE : .....

To  
The Director  
G.N.I.T.M.

Sub: Appointment Letter

Dear Rakesh Kumar Verma

This has reference to your application and subsequent interview held in front of Selection committee of Gokaran Narvadeshwar Institute of Technology & Management, Barabanki, we are pleased to inform you that you have been selected as a Asst. Prof. in our college in consolidated salary Amounting.

Rs. 18,000

**The terms condition of your employment are as follows:-**

Excellent academic delivery bringing transformation and development grooming of the students to the entire satisfaction of the management to ensure success of the institute will be your prime responsibility, which is to be carried out with full commitment, dedication and honesty.

You are required to submit the certificate in support of your educational professional Qualification, experience, date of Birth, relieving letter from Past employer, declaration, Medical fitness for verification together with one Passport size photograph for records at the time of reporting.

You will be governed by the rules & regulation including conduct, discipline administrative orders, and any such rules and or / order of the institute that may come into force time to time.



You are required to devote full time to the assigned duties and shall not conduct Directly or indirectly in any other trade or business what so ever which is likely to interfere with the due & efficient discharge of the institute duties.

Your services can be terminated on one month notice or one month pay in lieu of notice. In the end of session you will not be allowed to leave the college. One month prior notice must be given to the management in case of resignation from the service other wise salaries for one month will not be released. You will not be allowed to resign from your service till an alternative arrangement is not made by the management.

Management undertakes responsibility for your safety the tenure of service with us and any bodily injury or loss of life to you would be entirely at your risk and responsibility.

In case the above terms and conditions have been understood and acceptable to you. Kindly sign the duplicate copy of this letter in token of your acceptance and return the same to us.

We welcome you to Gokaran Narvadeshwar Institute of Technology & Management Family.

With best wishes.

For Gokaran Narvadeshwar Institute of Technology & Management, Barabanki

Your Sincerely

Director  
**DIRECTOR**

**G.N.I.T.M. BARABANKI**

Copy to

1. Account section
2. Personal file