



हलायन पुन ऑफ इंस्टीट्यूशनल

श्री बाबू सिंह कॉलेज ऑफ फार्मेशी

सयांरा - डौराखी

सब-नाम/सयांरा

संख्या: SBSC/HR/11/19

दिनांक: 11/05/2019

Mrs. Km Anchal Tiwari

Vill Agwari Pathwan

Pathpur

Subject: Appointment Letter

Dear Sir/Madam,

With reference to your application for the faculty position and subsequent interview, we are pleased to appoint you as per following terms and conditions:

1. You are appointed as assistant Professor in the department of Pharmacy.
2. You are appointed in the scale of Rs. 15000-39100-8500.
3. You will be full time employee of the college thus you will not undertake any assignment either on honorary basis or otherwise without written consent of the management of the institute.
4. In addition to taking lectures/tutorial/practical classes as assigned to you your job responsibility shall include students assessment, evaluation, developing resource material, laboratory development active involvement students co-curricular/extra-curricular activities, assisting in departmental/college based administration as any other work assigned to you by any competent authority.
5. Your performance will be evaluated on the basis of teaching skills and services offered the college.
6. You will be on probation for a period of one year initially which can be revised depending upon your performance, after satisfactory completion of probation, your services will be regularized, during the probation your services can be terminated without any notice.
7. Once regularized the terms and condition of this appointment can be terminated by either party by giving one month notice or one month salary in lieu thereof.
8. You will abide by HR policy of society and any change made there in from time to time.
9. You are required to join on or before 01/07/2019. There after this letter will stand cancelled.

We look forward to having a long lasting relationship.

Thanking you,

Resend
Anchal Tiwari

Copy to:

Personnel file

Account Department

CA
Your University
Manager
Dr. Gopal Singh
Deputy Manager