



D.D.M. COLLEGE OF PHARMACY

Bidanpur, G.t. Road, Kakodha, Kaushambi-212201

Ref. No. _____

Date _____

Letter of Appointment

Name :- Nagendra Singh

Dear Nagendra Singh Appointed as 'Lecturer ' (D Pharm Dept) at DDM College of Pharmacy
Bidanpur GT Road Kakodha Kaushambi .

We refer to your recent interview for the above position and are pleased to inform that we are offering you the position with our institution effective from 15/02/2020 under the following condition .

Salary :- The salary offered to the candidate during the interview is Rs 17000/-PM

Probationary Period :- The probationary period need to be served by the candidate after the joining the job.

Working Hours :- The working hours to be followed by the employee .

Leave Policy :- Mention number of leaves granted per year casual Leave, earned leave.


Notice Period Clause:- If the employee desire to leave the institution he/she needs to serve the notice period of 30 Days.

I hope that we are together will work very hard to achieve the goals of our School.

(Name of the Employee)

(Signature)

Sincerely yours


Director
D.D.M. College of Pharmacy
Bidanpur, G.T. Road Kakodha
Kaushambi-212201 (U.P.)