

To,
The Director/Head
Jan Kalyan Institute of Technical Education
E-100, 101, UPSIDC area, Kursi Road, Lko.

Subject: - Joining Report

Dear,

With reference to your appointment letter no. 3001A/2017..... dated
...22/11/17.... For the post ofLecturer..... at Jan Kalyan Institute of
Technical Education, I hereby agree to abide by the rules & regulations of the institute and
join my duty w.e.f.01/12/2017

Thanking You.

Neelhi
Yours faithfully,

(Neelhi Gupta)