



**JAN KALYAN INSTITUTE OF TECHNICAL EDUCATION**  
**Governed by Jan Kalyan Eye Hospital Samiti**

E-100, 101, Near UPSIDC, Kursi Road, Lucknow.

H.O.:-Jan Kalyan Eye Hospital, A-1040, Indira Nagar, Lucknow. Ph.:-0522-2347930.

Ref. No.:- 3270/JK/019-VinodKmGupta

Date: - 30/12/019

To,

Mr. Vinod Kumar Gupta  
115, Raghuraj Nagar, Sector 9  
Indira Nagar, Lucknow, U.P

**Subject: - Regarding Appointment as Pharmacy Assistant Professor in our Institution.**

Dear Sir,

This has reference to your application and subsequent interview held before the selection committee of the college, we are pleased to offer you employment as assistant Professor in this college on AICTE pay scale and other allowances as per institutional norms on probation basis for a period of one year.

1. As per AICTE norms, primarily your duties involve interactions in the class room, tutorial classes, practical classes, assessment and evaluation of students, counseling and guidance of students, conduction of seminars, guest lectures and other related activities assigned by Head of the Institute.
2. Your services can be terminated within 30 days prior notice from your side or salary in lieu of notice.
3. Your appointment shall be governed by the prevailing institutional administrative norms and procedure applicable to the employees of this institute.
4. You are required to submit the photocopies of educational qualifications and other testimonials as per norms at the time of joining.
5. You should join your duties within one week of accepting this offer otherwise it will be treated as cancelled.

  
Director/Head

Jan Kalyan Institute of Technical Education  
Kursi Road, Lucknow.

To,

The Director/Head  
Jan Kalyan Institute of Technical Education  
E-100, 101, UPSIDC area, Kursi Road, Lko.

Subject: - Joining Report

Dear,

With reference to your appointment letter no 3270/Jk/019-Vinodkmgupta dated 30/12/2019 for the post of assistant professor at Jan Kalyan Institute of Technical Education, I hereby agree to abide by the rules & regulations of the institute and join my duty w.e.f. 01/01/2020

Thanking You.

Yours faithfully,

*Vinod*  
(Vinod Kumar Gupta)