



SAGAR

College of Pharmacy

Ref.: SCOP/PF/App.let/19

Dated: ...12/06/2019

To,

Mr. Divyash Singh
Vill-Shadipur
Post-Thakura
Tehsil-Martinganj
Azamgarh

Subject: Appointment Letter.

Sir/ Madam,

We are pleased to appoint you in the capacity of the Principal of the Institution on the salary of Rs. 75000+perks per month w.e.f. 21/06/2019.

Subject the submission of the following documents:

- All the testimonials from High School onwards.
- Last Salary Certificate from two the previous employer.
- Experience certificate suitable as per AICTE norms.
- Relieving Certificate from the previous employer.
- Latest CV along with the mark sheets & certificate.
- Copy of Pan Card.
- Copy of Aadhar Card.
- TDS Certificate for last 3 years.
- Coloured passport size photo 4 Nos.

Your appointment as Principal will be subjected to the satisfactory completion of the probation period of one year.

You will be guided by the service rules of the organization and will report to the Management of Institute.

Regards,

Madhu Agarwal
President