



# BABU SUNDER SINGH COLLEGE OF PHARMACY

(Approved by PCI, Govt. of India & Affiliated to AKTU, BTE, Lucknow)  
NH 24B, Raebarely Road, Sherpur Laval, Nigohan, Lucknow (U.P.)-226302  
Tel.: +91 9839370287, www.bsscop.com, Email: copbss@gmail.com

Ref No. BSSCOP/2020-21/DIR/95

Date - 7/12/20

To, Dr. Sheetanshu Gupta  
Associate Professor (Chief Proctor)  
Room 236 Sector D Aliganj Lucknow U.P.

## Appointment Letter

With reference to your application and subsequent interview taken by the selection committee held on 05/12/2020 and their recommendations, the managing committee is pleased to appoint you on the post of Chief Proctor..... in Babu Sunder Singh College of Pharmacy, NH-24 B, Raebarely Road, Sherpur Laval, Nigohan, Lucknow (U.P.) on the following term and conditions:

1. The Nature of your appointment is purely ad hoc-on contractual basis.
2. This appointment can be terminated on one month notice from either side or payment in lieu of that.
3. As a full time employee you will not engage in any other employment outside institute and will be required to abide by rules and regulation in letter and spirit as applicable/issue from time to time.
4. Your services are transferable to anywhere in the interest of the institute.
5. In case of your being found guilty of miss conduct or violation any conditions of appointment including the code of conduct and discipline of the institute, your services can be terminated forthwith without any notice or compensation in the lieu of that what so ever.
6. In addition to your regular duties you may be assigned any other duty in the interest of institute.
7. During your period of engagement the following types of leave may be sanctioned to you. One day casual leave on each completed month of service during the first year of service or 12 days in a year in subsequent year, sick leave will be of 10 days in a year however during first year of service it is payable on pro rate basis.
8. At source deduction of income will be made on salary as per income tax rules.

During the period you will be paid the monthly salary on the basic pay of Rs. 25000/- Per Month with DA as per norms of PCI/AICTE/UP Government/AKTU/BTE.

You are requested to please furnish you consent/acceptance on body of this letter and you will be required to join this institute not later than 07/12/2020

  
Director

I accept the above offer with the terms and condition mentioned above.

  
7.12.2020  
(Signature of Candidate)

Copy to : 1. Personal file of concerned candidate.

2. Account Section

  
Director