DMR COLLEGE

16 K.M. Milestone, PachoKhara Khanpur, Kanth Road, Moradabad -244001 (U.P.)

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Ref.: DMR/DIR/2020/30

Dated: 25-Sep-2020

Appointment Letter

Mrs. Neha Pal
Address: 544-1/A1, Near Indra Park
Shahdra, North East Delhi-110032

Dear Madam,

    With reference to your application and subsequent interview, Management of this Institute is pleased to appoint you as Lecturer in **DMR College, Kanth Road, Moradabad.**. Your appointment is effective from date of joining i.e. 24-Sep -2020. Your gross salary will be **Rs. 16500/-** per month. You are expected to abide with the following terms and conditions as given below:

1. You will be on probation for a period of one year, which can be further extended to a maximum of another one year, subject to your conduct, performance & approval from affiliating university.

2. During the probation period, you will be paid a consolidated salary as mentioned above.

3. Your services will be confirmed after satisfactory successful completion of the probation period subject to your work, conduct and integrity.

4. During probation period your service can be terminated at any time without prior notice or salary in lieu thereof. However, after conformation your services can be terminated with one month notice or salary in lieu thereof.

5. You will not engage yourself in any other employment outside the Institute. If you wish to resign after appointment at any, you can do so be given one month notice or salary in lieu thereof.

6. During your service at any point of time, (whether during probation or in confirmed service) of you are found guilty of misconduct or violation of any of the conditions of appointment including the code of conduct and service rules of the Institute, your services will be terminated immediately without any notice or compensation in lieu thereof.

7. In addition to your regular duties, you may be assigned any other duty at any point of time.

With best wishes,

(Dilbagh Singh)
Director

CC to: -Personal File
       Account Deptt.