



Shivam Technical Campus

(Approved by AICTE, PCI, QCI, NCTE)
(Affiliated to UPTU, BTE, NCVT, SCERT & CCSU Meerut)

College Code :
UPTU : 282
BTE : 518/520
JEECUP : 1118/1125
CCSU : 302

Ref. No.

Dated

To
Ajay Sharma
S/o Surendra Kumar Sharma
Akarabad
Aligarh

Appointment Letter

Dear Madam,

With reference to your application and the subsequent interviews dated 16/07/2017 we are pleased to inform you that you have been selected as Lecturer in the Shivam Technical Campus Junction Road Khurja strictly in accordance with following terms and conditions:

- That you will be paid scale of 15600-30100 as approved by administrative Council
- That you must strictly comply with the rules, regulations, which may be brought into force from time to time according to the direction of the management of the School.
- That if information of any matter regarding your educational qualification, experience, etc is found false or in correct, your services will be terminated forthwith without any compensation or notice.
- That you will devote yourself exclusively to the business and affairs of the School and will attend the place of business to which you may be assigned during usual and customary working hours.
- That your working hours will be as per the School timing (Monday to Saturday).
- That your absence from the School for a continuous period of more than 10 days without intimation and permission from the School in writing, shall be treated as "Voluntary abandonment of service" and you shall be deemed to "left the service at your own accord".
- That while in the service of the School, you shall not undertake any other direct / indirect business employment or work.
- That in case you desire to resign from post, you have to give one month prior notice or one month's salary in lieu thereof.
- That the School reserves its right to terminate your services by giving some valid reason.
- That you are directed not to leave the services of the School in mid-session.
- That if, you accept the set terms and conditions of our School you are requested to report yourself to the undersigned Within 20 days failing which this offer will stand cancelled.

We hope that this shall be the beginning of a long and mutually beneficial association.

Yours Truly,


Director

Shivam Technical Campus
Khurja, Bulandshahr, 203131

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