



# DRON COLLEGE OF EDUCATION

BARNAVA SARDHANA ROAD, MEERUT

Ref. No. DEC/2020/11/10

Dated 10/11/2020

To,

Mr. Shivam Sain  
Kankarkhera  
Meerut (U.P.)

**Sub: - APPOINTMENT LETTER**

This is inform you that on the basis of performance during interview at DRON COLLEGE OF EDUCATION, Barnava Road Sardhana, Meerut. We are pleased to appoint you as Lecturer. During the period of your employment, you shall be paid salary as per AICTE norms.

1. You shall be entitled to leaves as per the rules of the institute.
2. The management can terminate your services by giving one month notice or one month salary in lieu notice.
3. If at any time you wish to discontinue the service you shall serve a notice or one month salary in lieu notice.
4. The deduction from salary towards the PF and income Tax will be made as per rules. You shall be abiding by the rules and regulations of the institute enforce from time to time in this regards.
5. You will report to and work as per the instructions of chairman. You will also abide all rules and regulations of trust / institute as approved by the management from time to time. You will treat all important and secret information as confidential the affairs of the institute.

You are required to join your duties as earlier.

Best of luck

Sincerely

  
Principal