



SCHOOL OF PHARMACY SHIVAM TECHNICAL CAMPUS

JEECUP CODE-1125

Junction Road, Khurja, Distt-Bulandshahr (NCR)-203131 (U.P.)

Ref. No - STC/2015-16/078

Dated :- 05/11/2016

To Mr. Kailendra Singh
Sambhal

Appointment Letter

Dear Sir,

With reference to your application and the subsequent interviews dated 05/11/2016, we are pleased to inform you that you have been selected as Lecturer in this Institute, strictly in accordance with following terms and conditions:

- That you will be paid a Pay Scale of Rs. 16500-39000... as approved by administrative council.
- That you must strictly comply with the rules, regulations, which may be brought into force from time to time according to the direction of the govt. of the state and the management of the Institute.
- That if information of any matter regarding your educational qualification, experience, etc is found false or in correct, your services will be terminated forthwith without any compensation or notice.
- That you will devote yourself exclusively to the business and affairs of the Institute and will attend the place of business to which you may be assigned during usual and customary working hours.
- That our working hours are from 9.00 am to 5.00 pm (Monday to Saturday).
- That your absence from the institute for a continuous period of more than 10 days without intimation and permission from the Institute in writing, shall be treated as "Voluntary abandonment of service" and you shall be deemed to "left the service at your own accord".
- That while in the service of the Institute, you shall not undertake any other direct / indirect business employment or work.
- That in case you desire to resign from post, you have to give one month prior notice or one month's salary in lieu thereof.
- That the Institute reserves its right to terminate your services by giving some valid reason.
- That you are directed not to leave the services of the institute in mid-session.
- That if you accept the set terms and conditions of our institute you are requested to report yourself to the undersigned within 20 days falling which this offer will stand cancelled.

We hope that this shall be the beginning of a long and mutually beneficial association.

Please return the duplicate copy of this letter duly signed as a token of your acceptance of the appointment on the terms and conditions contained herein.

Yours Truly

Chairman

School of Pharmacy
Shivam Technical Campus