



Mr Vijay Kumar
Vill: Nagla Bardi Singh
Post: Nagla Gadhia
Muzaffarnagar U.P.

LETTER OF INTENT

This has reference to your application followed by our discussion regarding your appointment with us.

We are pleased to offer you an appointment as Lecturer in Metro College of Health Sciences & Research, Greater Noida on the terms and conditions as mutually agreed upon and settled between us.

Accordingly you are now requested to join on 28th of January 2019 & report to the department of Human Resource falling which we will presume that you are no longer interested in this offer and as such this offer will automatically stand cancelled.

Please bring the following documents in original along with one self attested photocopy of each:-

- Updated CV
- Copies of Educational/Professional Certificates
- Copies of Experience certificates
- Registration from UPMU
- Relieving letter from present employer
- Last drawn salary Proof
- Four Passport size colored photographs
- ID Proof (Voter ID card, Driving License, Pan Card, Passport etc.)
- Address Card

Send your confirmation in token of acceptance and acknowledgement.

Mr. Manish Sharma

HR MCTR