

**LETTER OF APPOINTMENT**

To,  
**Ms. Jyotsana Dwivedi**  
93, Swaroop Vihar,  
Indira Nagar, Cimap S.O,  
Lucknow, U.P.-226015.

**Sub: Appointment for the post of Assistant Professor.**

With reference to your application and subsequent interview, I am pleased to inform you that you are hereby appointed to the full time post of **Assistant Professor (Pharmacy)** in the Department of Pharmacy in Pranveer Singh Institute of Technology, Kanpur on Basic Pay of Rs.15,600/- with AGP Rs.6000/- per month in the time Pay Scale of Rs.15,600-39,100 w.e.f. 24.06.2019.

1. The appointment is subjected to the general Terms and Conditions of service applicable to the college employees in force and as amended from time to time.
2. You will be on probation for a period of at least one year from the date of your joining. During the tenure of the probation period, based upon the nature of performance, the Management reserves the right to terminate this appointment without giving any notice or assigning any reason whatsoever.
3. You are required to join your duties immediately. Your appointment will be effective from the date of joining.
4. You must follow and adhere to the Service Rules, Terms & Conditions, other Rules, Regulations and Systems of the institute and work in accordance with the same and should keep the affairs of the institute strictly confidential.
5. In addition to the teaching assignments entrusted to you, you shall also be responsible to perform duties related to Co-curricular, Extra-curricular activities as assigned by the Management/Director from time to time.
6. The appointment and its continuance will be subjected to your physical & mental fitness.
7. You will devote your valuable full time attention and ability in the interest of the Institute and shall not undertake any direct/indirect business or any other work, honorary or remunerative, except with the written permission of the institute.
8. You will be strictly prohibited from undertaking private tuition/coaching etc.
9. The regularization of your services will be subjected to satisfactory performance. Post regularization of your services and in case of resignation from the services during the non academic period, either side will be at liberty to terminate appointment by giving one month's notice in writing to the other party or to pay in lieu thereof.

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