



रामेश्वरम् इंस्टीट्यूट ऑफ टेक्नोलॉजी एण्ड मैनेजमेंट
RAMESHWARAM INSTITUTE OF TECHNOLOGY & MANAGEMENT

(Approved by AICTE, PCI, New Delhi & Affiliated to U.B., T.U., S.U.C., Lucknow)

Chidambaram, Opp. V.K.T. Campus, Nizapur Road, Jackson-22721 (S.P.)

Ref No: RITM/Spem/2018

Date: 04/06/2018

अभिप्रेतव्यम्

Mr. Nagesh Kumar
MR & Pharm. Officer,
Business-Lucknow (I.P.)

Mr. Nagesh,

With reference to your application and subsequent discussion with you, the Management is pleased to accept you as **Lecturer in Department of Pharmacy** at following terms and conditions:

- 1) You will be paid the salary as administered by the state and normally agree.
- 2) You will be on probation for a period of one year. In case of unsatisfactory performance or dissatisfaction of you during the probation, your services will be terminated on probation period extended at the discretion of management. Termination of job shall have to be in writing only.
- 3) During probation period, the management can terminate your services without giving any notice. After confirmation, either party will have to give one month notice or salary in lieu thereof.
- 4) You will not be permitted to leave the service in the middle of the semester. At the end of the semester you can be retained or re-employment.
- 5) You will strictly follow the rules, regulations and provisions of the Institute and maintain punctuality and discipline in all work. In case of breaking programme, you shall adopt best teaching methods.
- 6) In case you are found guilty of misconduct or violation of any condition of appointment including code of conduct and discipline of the Institute, your services can be terminated without any notice or any compensation at the Institute.
- 7) Before proceeding to job leave, you will be required to get a sanction from the competent authority, with an advance as specified in the Leave Rules. The provision of any leave should also be sought prior to expiry of sanctioned leave. This provision of leave rules will be treated as subscription.
- 8) You will be whole-time employee of this organization and shall not engage yourself in any other work, either business or otherwise, during the period of your appointment with us without written permission of the Management.
- 9) In case of any change in your address during the course of your tenure with us, you shall intimate the same address to the Management within three days from the date of such change.
- 10) You will not discuss or divulge any activities or affairs of this Institute, which may come to your notice in course of your service with any person outside, not belonging to this organization. This regulation shall be in force even after you leave the Institute.
- 11) Your duties shall also be governed by the guidelines of RCTE & RII and relevant instructions for private qualified candidates, as may be or have from time to time and applicable to those institutions where affiliation is granted as per to our laws.
- 12) In case the terms and conditions expressly mentioned above are unacceptable to you, please sign the duplicate copy of this letter at a return of your having understood and accepted these terms and conditions & deposit the same at the Institute's administrative office. You are required to report for duty in the understood at the earliest.

We look forward to a long term association with you.

Yours truly,

3. Academic Section
4. Personal File

I accept the offer



 (Signature of Lecturer)