



ISO 9001: 2008 Certified

Human Resource Department
G.C.R.G. Group of Institutions

Ref. No. : G.C.R.G./HR/Joining/2019-20/...924.....

Date: 11/07/2019

To,

1. **Accountant** - Salary account formalities.
2. **Reception** - Attendance register update.

Sub: New Joining: Assistant Professor in Pharmaceutics of G.C.R.G. College Of Pharmacy.

Name : Ms. Ruchita Chaudhary
Emp. Code : 693
ERP Code : EF000564
Joining Date : 10/07/2019
Contact No. : 9559858267
Correspondence Address : Unai Ka Purwa, Unai, Badanpur,
Sidhauri, Sitapur, U.P. - 261303

Head (HR)

Director General

- C.C.: 1. The Chairman, for kind information.
2. Dy. Dean (G.C.R.G. Group)
3. Vice Principal (Pharmacy College)
4. Registrar
5. Librarian
6. Record Officer (Store & Records)
7. Guard File
8. Ms. Ruchita Chaudhary