



**IEC COLLEGE OF
ENGINEERING
& TECHNOLOGY**

- A Unit of Vocational Education Foundation -

(Approved by AICTE, Govt. of India & Affiliated to Mahamaya Technical University, Noida)



Offer Letter

Dated : 13-Mar-2014

Mr. Manoj Kumar Prabhakar
SMQ. 18/4, Vayusenabad,
New Delhi - 62.

Dear Mr. Prabhakar,

We are pleased to offer you an appointment in our organization as Lecturer in the department of Pharmacy in our Institute. You are required to join the Institute on or before 20th March, 2014 and have to report to Director - IEC Group of Institutions, Plot No.4, Institutional Area, Surajpur Kasna Road, Knowledge Park-I, Greater Noida, Gautam Budh Nagar, U.P.

Your total emoluments will be Rs.25,000 INR per month.

You will be on probation for a period of one year from the date of commencement of work. The period may however be extended at the discretion of the management.

Please note that you need to carry the following documents on the date of joining

1. Proof of Age.
2. Copies of educational certificates
3. Relieving Certificate from previous employers
4. 4 Passport size photographs
5. Address Proof
6. Pan Card

Your offer has been made based on information furnished by you. However if there is a discrepancy in the copies of documents or certificates given by you as a proof of above we retain the right to review our offer of employment. You will be governed by rules & regulations of the Institute from time to time.

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Yours truly,
For IEC Group of Institutions

(Prof. D.B.Singh)
Director

Regd. Office : Plot No. 4, Institutional Area, Knowledge Park-I, Greater Noida, U.P., India

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