



# HRIT GROUP OF INSTITUTIONS

( H.R. Institute of Technology, H.R. Institute of Engg. & Tech., H.R. Institute of Sc. & Tech.,  
H.R. Institute of Professional Studies, H.R. Institute of Pharmacy and H.R. Institute of Hotel Management)  
Established & Governed by Harish Chandra Ram Kali Charitable Trust (ISO 9001: 2008 & ISO 14001:2004 Certified)  
Approved by AICTE, Ministry of HRD, Government of India & Affiliated to UPTU, Lucknow  
& CCS University, Meerut & Board of Technical Education, Lucknow (U.P)

Ref. No. ....

Date.....

Ref. No. 198.A/HRIT/2019

Date: 05/01/2019

Ms. Pooja Arora  
H.R. Institute of Pharmacy  
Ghaziabad

## Subject- Appointment Letter

Madam,

With reference to your application and subsequent discussion, the Management is pleased to appoint you on the post of Principal, H.R. Institute of Engineering and Technology – Pharmacy in the scale of Rs.37400-69100 at a basic pay of Rs. 37400/- p.m.+ admissible allowances.

You will be governed by Institute rules and regulations and you will not be allowed to leave in middle of the semester. The job can be terminated by either party by giving one month notice in advance.

You are expected to join at the earliest.

Thanking you,

Yours truly,

(Dr. V. K. Jain)  
Director General