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**SHIVBALI SINGH GROUP OF EDUCATIONAL AND
TRAINING INSTITUTE COLLEGE OF PHARMACY**
Itraura, Malwan - Fatehpur

Sender,
Manager/Principal

To, Ms. Abhishek Mittal
Lectures

SBS/ Academic/2020/56

To,

Date...19/02/2020.....

Mr. Abhishek Mittal

Subject: Appointment Letter for post of Lecturer

Dear sir,

With reference to your application for the position of Lecturer and subsequent interview, we are pleased to appoint you as following terms and condition:

1. You are appointed in the scale of Rs.8000-275-13500 plus allowances
2. You are appointed as lecturer in the college of pharmacy.
3. You will be a full time employee of the college. Thus you will not undertake any assignment either on honorary basis or otherwise without written consent of the management of the Institute
4. In addition to take lecture/tutorial/practical classes as assigned to you, your job responsibility shall include student assessment, evaluation resource material, laboratory development/collage/hostel administration and any other work assigned to you by competent authority.
5. Your performance will be evaluated on the basis of teaching skills and services offered to the college.
6. You will be probation for a period of one year initially which can be revised depending upon you performance. After satisfactory completion of probation, your service will be regularized. During the probation your service can be terminated without any notice.
7. Once regularized, the terms and condition of the service can be followed in order to resignation of employee with month prior notice to the employer or surrender of one month salary in lieu thereof.
8. You may be abiding by HR policy of the Institution and any changes made, shall inform time to time.

Thanking you

Yours faithfully, Principal
Shiv Balli Singh Group of Education An
PRINCIPAL Institute College of Pharma:
Itraura, Pilkaini, Malwan-Fatehpur