Shri Rajveer Singh Samajutthan Shiksha Vikas Avem Sanskritik Samiti

NAHAL ATRAULI, ALIGARH, UTTAR PRADESH-202280

Ref. No. SRSSVSS/.....

Date 01/05/2015

Mr. Omvir Singh

H. No.-698 Gali No.-15

Adarsh Moh. Mojpur , New Delhi .

Sub: Appointment Letter

With reference to your application and subsequent interview, the management is pleased to inform you that you have been selected as a Principal at the Institute in the pay scale as per AICIE allowances.

1. **JOB RESPONSIBILITIES**
   a) Administration of the Institute .
   b) Minimum 75% result in subjects taught by you
   c) Students assessment and evaluation.
   e) Assisting in placement of the students.
   f) Developing resources, material and laboratory development
2. **LEAVE**
   a) You will be governed by the Institute leave rules as amended by the Institute from time to time.
   b) You will be eligible for leave, salary according to the Rules and Regulations of the Institute, but the grant of leave shall always be at the discretion of the Director or the sanctioning authority.
   c) You are eligible for one day casual leave per month during the tenure of your appointment.
3. **TERMINATION OF SERVICES**
   a) If your work and conduct during contract period is not found satisfactory, your services are liable to be terminated without any prior notice.
   b) Your services can be terminated even after the confirmation of your services by giving one months notice by either side or salary in lieu thereof.
   c) The Management reserves the right to accept your resignation on with effect from such a date as it may deem fit even before the expiry of the period of notice given by you.

Director

Shri Rajveer Singh Samajutthan Shiksha Vikas Avem Sanskritik S
Nahal Atrauli, Aligarh, Uttar Pradesh- 202280