J. K. Institute of Pharmacy & Managemen

(A Unit of Rajesh Chaudhary Memorial Charitable Societ

Agwal Railway Crossing, NH-91, KHURJA, Distt. Bulandshahr (U.P.) Ind

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13/01/2014

Appointment Letter

Shri. Omvir Singh S/o Shri Vikram Singh
Vill- Mustuk, Post Chhaki, Distt-Bulandshahr UP
Pin - 203398

Dear Sir

With reference to your application and the subsequent interview dated 05/01/14 we are pleased to inform you that you have been selected as Asst. Professor in this Institute, strictly in accordance with following terms and conditions.

- That you will be paid a gross salary of Rs. 13,000/- pm as approved by administrative council.
- That you must strictly comply with the rules, regulations, which may be brought into force from time to time according to the direction of the govt. of state and the management of the institute.
- That if information of any matter regarding your educational qualification, experience, etc is found false or incorrect, your services will be terminated forthwith without any compensation or notice.
- That you will devote yourself exclusively to the business and affairs of the institute and will attend the place of [illegible] as you may be assigned during usual institutional working hours.
- That our working hours are from 9.00am to 5.00pm (Monday to Saturday).
- That your absence from the institute for a continuous period of more than 10 days without intimation and permission from the institute in writing, shall be treated as "voluntary abandonment of service" and you shall be deemed to "left the service of your own accord".
- That while in the service of the institute, you shall not undertake any other direct/indirect business, employment or work.
- That in case you desire to resign from post, you have to give one month prior notice or one month's salary in lieu thereof.
- That the institute reserves its right to terminate your services by giving one month prior notice or one month salary in lieu of that.
- That you are directed not to leave the services of the institute in mid semester.
- That if you accept the set terms and conditions of our institute you are requested to report yourself to the undersigned failing which this offer will stand cancelled.

We hope that this shall be the beginning of a long and mutually beneficial association.

Please return the duplicate copy of this letter duly signed as a token of your acceptance of the appointment on the terms and conditions contained herein.

Yours Truly