



Ref.....

Date. 01/08/2019

Bhupendra Yadav

Add - Malihabad, Lucknow

Subject: Letter of Appointment

Dear, Bhupendra Yadav

1. We are pleased to appoint you on the post of Lab Technician.
2. This Appointment takes effect from 1 August,2019.
3. The nature of your appointment is temporary.
4. Salary package will be 144,000 p.a Kindly note that salary of employee is personal and confidential to the individual.
5. This Appointment can be terminated on the one month notice from either side, or one month salary in lieu thereof.
6. As you are full time employee so you will not engage yourself in any other employment outside the institute.
7. In case of your being fraud of misconduct or violation of any of the condition of the appointment including the code of conduct and discipline of institute your service can be terminated.
8. In addition to your regular duties you may be assigned any other duty in interest of institute
9. During period of engagement the type of leave may be sanctioned to you according to institute leave policy.
10. You will be paid the monthly salary as per norms of AICTE/AKTU/BTE.
11. You are requested to report the duties on 01/08/2019 and submit the duplicate copy of this letter after duly signed by you as a token of acceptance.


Signature of candidate


Yoor faithfully
Director