



# IEC GROUP OF INSTITUTIONS

- A Unit of Vocational Education Foundation-

(Approved by AICTE, PCI, Govt. of India & Affiliated to Dr. A.P.J. Abdul Kalam Technical University, Lucknow, Uttar Pradesh.) (Formerly U.P. Technical University)



## APPOINTMENT LETTER

Dated: 13<sup>th</sup> Aug' 2017

**Ms. Jaya Yadav**  
Lane No-2, Near Sai Puja School,  
Narrotampur, Varanasi

Dear Jaya Yadav,

We are pleased to offer you an appointment as **Assistant Professor (Pharmacology)** in our institutions. You are required to join the IEC Group on or before 28<sup>th</sup> Aug, 2017 and have to report to Director - IEC GROUP OF INSTITUTIONS (Formerly IEC College of Engineering and Technology), Plot No: 4, Institution Area, Surajpur Kasna Road, Knowledge Park -I, Greater Noida (U.P.) 201310.

Your total emoluments will be Rs. 22,000/ (Rupees Twenty Two Thousand Only) - per month.

You will be on probation basis for one year from the date of commencement of work. Your appointment is temporary and your services shall stand terminated without any notice or communication during your probation of one year or even before, if your work / conduct are not satisfactory.

The period of service may, however be extended at the discretion of the management.

Please note that you need to carry the following documents /Certificates on the date of joining

1. Proof of Age.
2. Copies of educational certificates
3. Relieving Certificate from previous employers
4. 4 Passport size photographs
5. Address Proof
6. Pan Card
7. Aadhar Card

Your offer has been made based on information furnished by you. However if there is a discrepancy in the copies of documents or given by you as a proof of above we retain the right to review our offer of employment. You will be governed by rules & regulations of IEC Group of Institution from time to time. You will abide by the Code of Conduct of the IEC Group of Institution signed by you at the time of joining.

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

For IEC Group of Institution

Authorized Signatory