

Date: 01-06-2018

Mrs. Sucheta
C - 26, L.I.G.
Ekta Nagar
Bareilly - 243122

Appointment Letter

Dear Sucheta,

1. With reference to your application for suitable position in our Institute and the subsequent interview you had with us, the Management is pleased to appoint you as Principal in Rajshree College of Pharmacy, Bareilly from 01-06-2018
2. You will be on probation of one year, which at the discretion of the Management could be extended by another year.
3. If necessary, you may be required to appear before a selection committee to regularize your appointment.
4. You will be required to produce and deposit your original certificates in support of your date of birth, educational qualifications and experience with photo copies thereof on date of joining.
5. You will not, without prior written permission, accept teaching assignments, part time or as visiting faculty at any other Institute.
6. Your services are liable to be transferred to any department at the discretion of the management.
7. This appointment letter is subject to approval of AICTE/PCI.
8. This arrangement can be terminated by either side giving notice of one calendar month during probation period. Thereafter, a notice period of two calendar months from either side will be required to terminate the arrangement.
9. You will be governed by the rules and regulation of the Institute currently in force and as amended from time to time.
10. You will report to Chairman, Rajshree Educational Trust, Bareilly.

Kindly acknowledge this communication as a token of your acceptance of this offer.

Thanking You,
Yours faithfully



Registrar
Rajshree Educational Trust, Bareilly